

## Job offer for the incorporation of Knowledge and Communications Manager

GENESIS Biomed is a consulting company specialized in the research and entrepreneurship sector. We offer services focused on this sector, especially the preparation of business plans, support in private fundraising and Interim CEO for startups and spinoff clients.

On the other hand, we manage our own fund called GENESIS Ventures, specialized in investing tickets of up to 100k in research projects in early phases.

The GENESIS team is currently made up of 11 people and we need to incorporate a Knowledge and Communications Manager in September 2021.

### Profile:

- University studies.
- Previous expertise in companies or organizations in the biomedical sector will be valued.
- English advanced.

### Activities:

- Knowledge management as main and central activity.
- Coordination in the Implementation of an ERP (Enterprise Resource Planning) system for this purpose.
- Coordination of communication tasks together with a specialized Agency.
- Document management.
- Direct report to the COO of the Company.

### Offer:

- Incorporation in September 2021.
- Integrate into a close and warm work environment but at the same time professional and demanding.
- Working hours: 40h per week.
- Economic conditions to be negotiated based on the profile of the candidate.

Interested candidates please send motivation letter and CV to [contact@genesis-biomed.com](mailto:contact@genesis-biomed.com), with the reference Knowledge and Communications Manager.